



JOB DESCRIPTION

Job Title: Event Cook

Purpose of the Role: Provides the responsibility of on-site camp facility head cook to maintain a clean, attractive and safe environment for all users of Montana Farmers Union Camp. Associated duties will include ordering supplies, maintaining inventories and required record keeping. Montana Farmers Union requires the position to maintain acceptable levels of neatness and cleanliness of self and kitchen environment. Position needs to be a good ambassador for the MFU events at all times.

Supervision: Supervised by the Youth Camp Coordinator.

Key Responsibilities:

- Maintain a sanitary and safe environment for food handling, serving, and storing food
- Prepare weekly meal plans for groups of 20-120
- Follow a set food budget
- Plan appropriate food quantities of nutritious and healthy meals for all users of camp
- Occasionally prepare meals for special dietary needs and food allergies
- Minimize waste on food, supplies and equipment
- Supervise kitchen crews; including campers with food preparation and cleanup
- Identify health, fire and safety hazards.
- Keep all equipment clean, good working condition, and properly stored.
- Maintain the kitchen area by keeping all surfaces (walls, counters, equipment and floors) sanitized and free of clutter
- Practice energy conservation for the camp kitchen

Knowledge, Skills and Abilities:

- Must be experienced in general institutional or catering food service
- Knowledge in federal, state and local food service laws and standard of operations
- Knowledge in ordering, inventory, budgeting, cleaning and institutional food equipment maintenance
- Demonstrate record keeping skills
- Possess effective written, verbal and interpersonal communication skills
- Ability to meet deadlines and provide weekly updates
- Work with all skill types and levels of personnel and members

Educational Requirements:

- High school diploma or equivalent
- CPR and First Aid certification preferred
- Must maintain a valid U.S. driver license

Working Conditions:

- Travel to and from Arrowpeak Lodge
- Day, evening and week-end work as required
- Housing and meals included onsite at Montana Farmers Union Camp
- Will be on site one day before the event and onsite until the last attendee departs.

To Apply:

- Send a cover letter and resume to mhauk@montanafarmersunion.com